

### Information for Incoming Exchanges

<b>Institution</b>	National Kaohsiung Normal University
<b>Address</b>	No.116, Heping 1st Rd., Lingya District
<b>Post Code and City</b>	Kaohsiung City 80201
<b>Country</b>	Taiwan (R.O.C.)
<b>Office for incoming Students</b>	Office of International Affairs (OIA) 10 Floor, Administration Building(left hand side)
<b>Email and Telephone for incoming Students</b>	oia_exchange@mail.nknu.edu.tw TEL:+886-7-7172930 ext. 3958~3960
<b>Semester Courses</b>	Fall semester: September ~ January Spring semester : February ~ June
<b>Mandarin Language Courses at CLCT</b>	August ~ February February ~ August
<b>Full Calendar</b>	Mandarin Classes (CLCT) : <a href="https://clcts.nknu.edu.tw/CLCT/SignUpInfo/SignUpInfo">https://clcts.nknu.edu.tw/CLCT/SignUpInfo/SignUpInfo</a> Academic Semester : <a href="https://c.nknu.edu.tw/aca/Page.aspx?PN=28&amp;PClass=A2005&amp;GI=2">https://c.nknu.edu.tw/aca/Page.aspx?PN=28&amp;PClass=A2005&amp;GI=2</a>
<b>General information</b>	<a href="https://oia.nknu.edu.tw/Page.aspx?PN=69&amp;PClass=0004">https://oia.nknu.edu.tw/Page.aspx?PN=69&amp;PClass=0004</a>
<b>Faculties</b>	<a href="https://w3.nknu.edu.tw/en/academics_en">https://w3.nknu.edu.tw/en/academics_en</a>
<b>Courses currently offered in English</b>	<a href="https://sso.nknu.edu.tw/Stu/scheduleEnglish.aspx">https://sso.nknu.edu.tw/Stu/scheduleEnglish.aspx</a>
<b>Application Deadline of Exchange Program</b>	Fall semester (beginning in mid-September): <b>May 15</b> Spring semester (beginning in mid-February): <b>November 15</b>
<b>Application Deadline of Dual-Degree Program</b>	Fall semester (beginning in mid-September): <b>November 30, the previous year</b> Spring semester (beginning in mid-February): <b>May 30, the previous year</b>

### Condition

The Exchange Program aims to support the learning mobility of young people with the objective to engage and empower them in building resilience and to become active citizens, and helping them to connect with Taiwanese society. Students between the ages of 18 and 35 from a partner university can apply for this program.

To exchange with NKNU, you must be registered in a higher education institution and enrolled in studies leading to a recognized degree. Your home university must have an inter-institutional agreement with

NKNU. You have to be in a sufficient physical and mental condition for effectively participating in the program. For students in the first cycle, you need to be at least in the second year of your studies.

## Language Level for Exchange Program Applicants

Either Chinese or English above Intermediate level is recommended.

## Application Procedure:

To participate in the program, the student **cannot apply directly as an individual**. Applications must be made by a partner institution who in turn select who will participate in the exchange.

**Applicants must apply through their student exchange/dual-degree coordinator at home institution**, so please consult your plans with the coordinator, complete the required documents, and submit them to the person in charge at your university. The completed documents should be sent by the person in charge at your university to: [oa\\_exchange@mail.nknu.edu.tw](mailto:oa_exchange@mail.nknu.edu.tw)

## After Applying:

Admissions reviews can take up to three months.

NKNU will notify your home institution of its decision by email.

If you accept an offer of admission, applicants will be issued an Admission Letter for visa application.

If you decline an offer of admission, you will need to notify your home institution and NKNU.

## Financial Ability

Prospective exchange/ dual-degree students must have the financial resources that they or a sponsor has sufficient funds to cover tuition and living expenses during the period of intended study in Taiwan. This includes being able to cover the cost of tuition, books, living expenses and travel.

## Financial requirements:

Minimum funds needed for 1 semester: USD 4,000; Minimum funds needed for 2 semesters: USD 8,000.

## Required Application Material:

The students should gather all the necessary documents as following and contact the office or person in charge at your home university to submit your application to us.

1. Application Form
2. Chinese Course Application Form

3. One copy of applicant's current official Certificate of Enrollment
4. One copy of applicant's current Transcript in English with full academic records
5. One letter of recommendation written in English or Chinese
6. Photocopy of Passport with a clear passport applicant's FULL bio page (including the signature page).

### **Other Supporting Documents(optional):**

1. CV (optional)
2. English Proficiency Test Certificate (if any)
3. Chinese Proficiency Test Certificate (if any)
4. other Supporting Documents (if any)

### **Academic Results and Credit Transfer:**

1. An official academic transcript will be issued in 1-2 months after completion of the program. The transcript will include course names, results, and the number of credits earned from NKNU.
2. Based on the transcript issued by NKNU, students' home university will determine whether to accept transfer of credits. Students have to consult their home university regarding credit transfer before applying to this program.

## What subjects does NKNU has?

### Colleges & Departments

Collage of Education	Collage of Humanities	Collage of Arts	Collage of Science	Collage of Technology
<b>He-Ping Campus</b>			<b>Yen-Chao Campus</b>	
Education <b>BMD</b>	Chinese <b>BMD</b>	Fine Arts <b>BM</b>	Mathematics <b>M</b>	Industry Design <b>BM</b>
Special Education <b>BMD</b>	English <b>BMD</b>	Music <b>BM</b>	Chemistry <b>BM</b>	Electrical Engineering <b>BM</b>
Physical Education <b>BM</b>	Geography <b>BMD</b>	Visual Design <b>BM</b>	Physics <b>BMD</b>	Electronic Engineering <b>M</b>
Business Management <b>BM</b>	Taiwan History, Culture and Languages <b>M</b>	Interdisciplinary Art <b>M</b>	Biotechnology <b>M</b>	Software Engineering and Management <b>BM</b>
Counseling Psychology and Rehabilitation Counseling <b>MD</b>	Teaching Chinese as a Second/ Foreign Language <b>MD</b>		Science Education & Environmental Education <b>D</b>	Engineering International Graduate Program <b>M</b>
Adult Education <b>MD</b>	Chinese Classics <b>M</b>	<b>B</b> Bachelor's Degree Program <b>M</b> Master's Degree Program <b>D</b> Doctoral Degree Program  For more details, please visit: <a href="https://w3.nknu.edu.tw/en/academics_en">https://w3.nknu.edu.tw/en/academics_en</a>		
Human Resources and Knowledge Management <b>M</b>	Hakka Culture Studies <b>M</b>			
Gender Education <b>M</b>				

# Mandarin Chinese Courses

## Center of Language and Cultural Teaching (CLCT)

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### Center Information

CLCT website: <https://clcts.nknu.edu.tw/CLCT/SignUpInfo/SignUpInfo> .

Location: 1<sup>st</sup> Floor, Activity Center, NKNU

Phone:+886 7-7172930 Ext(2603、 2604)

E-mail: [clcts213@gmail.com](mailto:clcts213@gmail.com)

### Overview

Mandarin courses of all levels are available at Center for Language and Cultural Teaching (CLCT) for people whose first language is not Mandarin. NKNU exchange students and dual degree students can be recommended to **CLCT regular Mandarin course-in basic level with tuition waiver** to improve their Mandarin skills and deepen the exchanges to propel understanding of Taiwan culture and community.

※ The higher level / intensive / individual language courses did not fall under the tuition waiver.

### Courses

1. 15 hours per week of learning (morning or afternoon classes, depending on CLCT's assignment)
2. Certificate & Credit level: Not for credit. Course Certificate will be issued after completing the course.
3. Placement Test: Before the class, there will be a placement test to recognize the students' language levels.

### Quarter System Schedule

CLCT use the Quarter System Schedule which consists of four 12-week sessions: Fall, Winter, Spring, and Summer. **The quarter system has different start and end dates from regular academic classes, and will run on a different scheme with the general semester.** Please download the full CLCT schedule from the website(<https://clcts.nknu.edu.tw/CLCT/Others/Files>) for more information.

★ As CLCT courses will end later than the semester schedule, students have the option to end their exchange program based on the semester or until CLCT courses are completed, however, they must follow visa validity or extend their visa if possible.

## Important Information for Exchange Students

### Average Estimated Cost, Fees and Expenses

Tuition	<b>Waived for exchange students.</b>
Health Exam	NT \$500 - 1,100
Dormitory	<p>NT \$8,000 - \$11,000 / <b>4 months</b>            NT \$4,000 - \$5,500 / <b>summer vacation or winter break★</b>  <i>(It is expected that CLCT Mandarin courses will end later than the semester schedule, so students who decide to complete CLCT Mandarin courses will have to extend their dormitory stay and pay an additional fee, which ranges from NT \$4,000 to \$5,500 for summer vacation or winter break.)</i></p> <ul style="list-style-type: none"> <li>◆ 4 - 6 students (undergraduate) or 1 - 2 students(graduate) shared room.</li> <li>◆ A dormitory deposit for approximate NT 500 will be collected upon your arrival.</li> <li>◆ Broadband Internet is included in the rent.</li> <li>◆ Air-conditioning fee is not included in the rent.</li> <li>◆ Bedding sets aren't included in your fees, so you'll need to budget and pay for them. You can bring your own bedding or purchase them nearby our school when arriving, the average cost is NTD 1,000~2,000</li> <li>◆ Housing for winter break or summer vacation: students apply in accordance with the dormitories' announcements and pay for the fees during each semester. The students may be asked to move to different room during summer vacation or winter break based on the room availability.</li> </ul>
Student Group Health Insurance (mandatory)	NT \$3,000 / <b>semester (first 6 month)</b> All international students <b>shall have</b> health insurance in accordance with R.O.C. health regulations and pay for the fee. This insurance is offered for students who are not yet eligible to join National Health Insurance(NHI).
National Health Insurance(NHI)	NT \$826 / <b>month (after 6 month)</b> All international students with an ARC and have met the 6-month minimum residency requirement <b>must have</b> National Health Insurance 全民健保 (NHI).
Text Books	NT \$1,000 - \$3,000 / <b>semester</b>
Food	NT \$10,000 - \$13,000 / month
Local Transportation	NT \$ 500 - \$1,000 / month
Other Expenses	such as supplies, telecom service, travel, social activities, etc. are varied based on your personal circumstance.

### Visa

Students are required to apply for a visa at their local Taiwan(ROC) diplomatic mission (embassy or consulate) in their home country before entering Taiwan. For the visa application, students will need the "letter of admission" from NKNU, which will be issued by email or post. For any other documents or proof that might be required for obtaining a visa, students need to directly check the details with the local embassy officials.

## Insurance

Before coming to NKNU, all incoming students should purchase insurance in their countries of origin which could cover all the medical expenses and expenses while having accident overseas, the minimum period of insurance should be from the day of departure heading to Taiwan and last for one month, which is before the Student Group Health Insurance becomes available.

## On-campus Dormitory

Each exchange students will be **directly reserved** an on-campus dormitory room space; the room type depends on the availability of rooms. **Those students who decided NOT to stay at NKNU dormitories will need to inform NKNU two weeks before the semester start.** Students must purchase their own mattress, pillows and blankets, and will be responsible for paying rent and utility fees, along with an initial deposit. When students move out, after the final check, if the flat was clean and undamaged, the deposit fee will be refunded. More info about dormitory: <https://www.nknu.edu.tw/~student/live/dorm/A0.html>

## Health Exam

After coming to Taiwan, students should do mandatory medical examinations during the registration period and be charged for the fees, the related information will be given afterward.

## Airport Pick-Up

**Kaohsiung International Airport(KHH) will be the pick-up point. Usually, the pick-up date falls on the Friday of the week before the start of the semester.**

- **On 9am-6pm, September 06, 2024.** (tentative, the actual pick-up date and time will be confirmed afterward)
- **In Kaohsiung Airport only.**

## Buddy Support

Exchange students will be assigned a student buddy from NKNU who will assist with the first steps after their arrival, and getting to know our University and Kaohsiung.

## Important Schedule for Fall semester 2024

● 15 May 2024	Application Deadline
● 30 Jun. – Jul. 2024	Acceptance Result Release
● Jul. 2024.	Admission Letter Issuance
● 31 Aug. 2024	Beginning of occupancy in NKNU dormitory
● 06 Sep. 2024	Suggested Arrival Date★
● 06 Sep. 2024	Enrollment
● 09 Sep. 2024	Semester Class Begins
● 09 Sep.- 20 Sep. 2024	Course Registration
● 10 Jan. 2025	Semester Class Ends
● Mid- Jan. 2025	Termination of occupancy of semester in NKNU dormitory
● Mid- Jan. 2025	Beginning of winter break occupancy in dormitory
● 14- Feb. 2025	CLCT Class Ends
● Mid- Feb. 2025	Termination of occupancy of winter break in NKNU dormitory
● 14- Feb. 2025	The latest date for leaving school for 2024 Fall exchanges

★ For students enrolling from **Spring semester**,

please note that the CLCT Mandarin course will ends later than academic semester schedule.

In connection with this, if students wish to complete all the classes at CLCT that will conclude in late August, they may need to extend their stay in the on-campus dormitory and pay for rent through the summer vacation.

★ For students enrolling from **Fall semester**,

please note that in spite of the CLCT Mandarin course schedule begins earlier than semester schedule, however, due to dormitory availability, students are recommended to arrive in Taiwan in September, which means students will miss some classes as CLCT Mandarin starts in August.